

# Rules of Use of LLCC for MAS Star Parties

January 9, 2007

MAS Members are allowed to use Long Lake Conservation Center (LLCC) for official MAS Star Parties only if the following rules are adhered to when using LLCC (per MAS/LLCC legal agreement):

## 1. LLCC AVAILABILITY:

- a) For MAS Membership use ONLY (this includes immediate family members of MAS Members), and only on the days/nights of officially scheduled MAS Scheduled Star Parties which are called “Go”. There will be no mid-week observing at LLCC (This is necessary per legal agreement with the LLCC).
- b) A “Go/No-Go” will be called the afternoon of the day of the Star Party. The call will be based on weather forecasting and snow cover. The Go/No-Go decision will be communicated via the MAS general mailer and the MAS Info-line 952-467-2426 the afternoon of the star party (by 3:00 PM). If it is a “No-Go/OFF”, the Star Party will be officially called off with no attendance expected/allowed at LLCC.
- c) Unlike other MAS Star Parties, the LLCC Star Party may have both Friday and Saturday nights called “Go” for MAS Membership Observing (i.e. some people may choose to stay over on Friday night/Saturday morning and remain for Saturday night Observing –pending a “Go” being called for Saturday night.)

## 2. Electricity:

- a) The Observing Field(s) is to have 120 VAC electricity available for MAS membership use during MAS Star Parties.
- b) The Electrical access is on outdoor 120 VAC outlets mounted on a wooden panel located near the north end (near the dirt overflow parking lot) of the Observing Field.
- c) Please bring your own 100 ft.+ extension cord if you need electricity. Eventually an extension cord will be stored in the Dan Gohl Observatory shed on the Observing Field. This shed will be unlocked during MAS Star Parties at LLCC.

**3. Lighting Control:** During the Star Party events, the LLCC has agreed to turn off the agreed upon facility and building lights to eliminate light pollution on the Astronomical Observing Field(s) prior to, and during, the MAS Star Party. Todd Roggenkamp, the director of the LLCC who lives on-site, may be contacted via phone to turn off lights if necessary during the MAS Star Party (Local: 1-218-768-4653, Toll

Free: 1-800-450-5522, or otherwise use the phone in the Dining Hall staff room and call via intercom at #230 and #232.)

#### **4. Overnight Accommodations:**

- a) The LLCC will make available to the MAS quantity 3 rooms (maximum) for purposes of overnight (and into the following morning) accommodations for MAS Star Party participants which are located less than 4 blocks from the Astronomical Observing Field(s)
- b) These accommodations to be available to MAS Star Party participants on Friday and Saturday nights/Saturday and Sunday mornings during the MAS Star Party events on a first come, first serve basis.
- c) Overnight accommodations should allow separate men's and women's sleeping areas, and include access to a toilet, sink, and shower.
- d) Total anticipated accommodation: 3 separate rooms of 4 bunk-beds each (8 beds per room). Allocation of rooms is flexible but may be: Men's bunkhouse, Women's bunkhouse, and Family bunkhouse (families to share).
- e) Bring your own sleeping bag and pillow. If Star Party turn-out is higher than 24 people, a cushion or cot to be placed on the floor of a room may be necessary.
- f) Camping and Tents on LLCC grounds is not permitted.
- g) Overnight rooms will typically be at the "Marcum House" (see map).

#### **5. LLCC Parking:**

LLCC agrees to make LLCC access and parking available to MAS Star Party Participants during MAS Star Parties, and LLCC/MAS Astronomy Outreach events, without charge per the rules below.

##### **Parking:**

- a. Parking is allowed on the Observing Field continuously during an Observing Session. If the Observing Field is unusually wet/soggy, parking may be restricted to the Bus/Overflow dirt parking lot near the Observing Field. This restriction will be communicated via the MAS Star Party Message, or via on-site signs.
- b. If no LLCC non-MAS use is conducted over the weekend, parking directly in front of the Marcum House is fine.
- c. If the LLCC is also being concurrently used by non-MAS activities, then only loading/unloading in front of the Marcum House is allowed, with parking to then be in the dirt Overflow Parking Lot near the Observing Field. (Parking on the Observing Field during Observing Sessions is still allowed).
- d. If parking is not allowed in front of the Marcum house, this will be noted in the Go/No Message, or via a posting on the Marcum House parking area.
- e. MAS members on-site at LLCC will require an 8.5" x 11" custom and specific MAS ID placard to be placed inside of the front windshield of

vehicles when on-site at the LLCC. This placard will have a valid signature of a MAS Official on it for it to be valid.

**6. Consumption of Alcohol when at LLCC is prohibited.**

**7. Smoking:**

While at LLCC: No smoking indoors in buildings, and any smoking outdoors must be a minimum of 25 feet from any building. When complying with the above, smoking outdoors at LLCC is allowed, but only if also not overtly visible to the children on-site.

Disposal of cigarette butts: a butt disposal container will be located in the observatory shed to be used for star parties. If smoking off the Observing Field, please pick up cigarette butts and dispose of them properly.

**8. Sign-in/out** of all MAS Star Party participants for LLCC's use will be required. Tentatively, a clipboard will be placed on a table in the main lobby of the dormitory/overnight lodging building (either Marcum House typically, or North Star Lodge occasionally, as indicated by Message posted near the entrance to LLCC). LLCC Star Party participants must sign in on the clipboard with their name and room # of where they are staying at LLCC (or just their name and an indication of non-boarding at LLCC if this is the case). Part of the reason this is being done is in case an emergency arises during an LLCC Star Party, participants would be able to be contacted in their room. A sign-in and sign-out time should also be recorded.

**9. Emergency Contact Number for LLCC:**

Cellular Phone coverage is possible at LLCC, but it can be very spotty and not very reliable (this varies with provider network). If you wish to provide a contact number to family or friends to contact you in the event of an emergency, please use the following phone numbers for LLCC (Todd Roggenkamp, the LLCC Executive Director, will have round the clock access to these phone numbers): Local: 1-218-768-4653, Toll Free: 1-800-450-5522

**10. Pick-up/Clean-up:**

Basically just follow the simple rule: Leave it cleaner/tidier than you found it. Please pick up all trash, and clean up all spills. Please sweep out each room with the broom located in each room before leaving (leave the dirt in a pile near the door if there is no dustpan). Please also close all windows and doors, and turn off all lights. If there are any

problems, please contact an on-site MAS official or Todd Roggenkamp, the on-site LLCC Executive Director, and report the problem (if neither can be found, leave a note in the room explaining the situation).